

DATE: 01/08/2026

Guidelines for Master of Management Studies (MMS)
Admission to First Year through Centralised Admission Process (CAP)
for the academic year 2026-2027

- 1) All students who have been allotted admission to the college through the CAP Round are required to register themselves and complete the online application form using the link provided below.

<https://erp.siescoms.edu.in/admission/lauth/login>

After successfully submitting the online application form, candidates must take a printout of the completed application form and submit it to the college office along with the required documents as per the list provided below.

- 2) Students are required to pay fees by NEFT/ RTGS/IMPS/Demand draft in favour of '**SIES College of Management Studies**' Payable at Mumbai as follows:-

Sr.no	Category	OPEN & MINORITY	TFWS
1	Tuition fees & Development fees	235000/-	30652/-
2	Caution Money Fees	25000/-	25000/-
	Total Fees	260000/-	55652/-

- 3) Candidates are required to submit all the documents listed below, as well as the documents specified in the State CET Cell Admission Brochure (Academic Year 2026-2027).
- 4) The admission granted is provisional and is subject to the final approval of the Joint Director of Technical Education (JT DTE), Directorate of Technical Education (DTE), University of Mumbai, and the Admission Regulatory Authority (ARA).



NOTE

The above-mentioned fee structure is subject to revision. In the event that the Fees Regulating Authority (FRA), Maharashtra, approves a revised fee structure, the same shall be applicable, and students will be required to pay the differential amount of fees, if any, as per the FRA's final order.

Documents Required for MMS Admission (AY 2026–2027)

Candidates who have been allotted this Institute for the **Master of Management Studies (MMS)** Course through the CAP process are required to produce the following documents in **ORIGINAL** along with the prescribed number of **self-attested photocopies** at the time of admission.

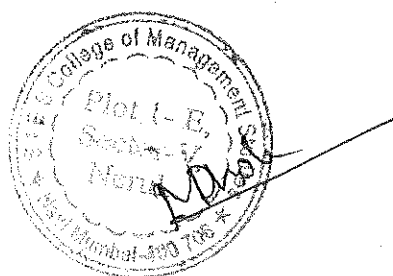
No admission will be granted unless all the required documents are submitted.

Sr. No.	Document	Photocopies Required
1	Copy of the Online College Application Form (Application Form link available in the Admission Notice)	1 photocopy
2	Provisional CAP Allotment Letter (Printout from the State CET Cell website)	3 Photocopies
3	MAH-MMS CET 2026 Admit Card and Score Card	3 Photocopies
4	Seat Acceptance Receipt and Final Merit Rank	3 Photocopies
5	e-Scrutiny/Physical Scrutiny Verification Receipt-cum-Acknowledgement	3 Photocopies
6	SSC Mark Sheet and Passing Certificate	3 Photocopies
7	HSC Mark Sheet and Passing Certificate	3 Photocopies
8	Degree Mark Sheets (All Semesters), Degree Passing Certificate and Convocation Certificate (<i>Appearing candidates must submit Proforma-S</i>)	3 Photocopies
9	ABC ID / APAAR ID	1 photocopy
10	Nationality Proof (Any one: Domicile Certificate / Passport / School Leaving Certificate / Birth Certificate)	3 Photocopies
11	Domicile Certificate (<i>Mandatory for Tamil Linguistic Minority candidates</i>)	3 Photocopies
12	Affidavit on ₹100 Stamp Paper, duly Notarized, for Tamil Linguistic Minority Quota (<i>Format Attached</i>)	3 Photocopies
13	Transfer Certificate (TC) / School or College Leaving Certificate (<i>Application for TC will be issued at the time of admission, if applicable</i>)	Original
14	Migration Certificate (<i>Applicable to candidates from Universities other than the University of Mumbai</i>)	Original
15	Gap Certificate on ₹100 Stamp Paper, duly Notarized (<i>Applicable to candidates who passed their Degree before April/May 2026; Format Attached</i>)	3 Photocopies
16	Aadhaar Card	1 photocopy
17	Income Certificate (<i>Mandatory for TFWs Category candidates</i>)	3 Photocopies

18	Affidavit on ₹100 Stamp Paper, duly Notarized, for Change of Name / Name Discrepancy in Documents	3 Photocopies
19	Degree Verification Report from the University (<i>Applicable to candidates from universities other than the University of Mumbai. To be submitted within one month from the date of admission.</i>)	Original
20	Online Anti-Ragging Affidavit (<i>Mandatory for all candidates</i>) – https://www.antiragging.in	1 Photocopy
21	Backward class Candidates belonging to S.C. / S.T.	
	1. Caste/Tribe certificate 2. Caste/Tribe validity certificate	1 Photocopy
22	Backward class Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) / O.B.C/ SBC/SEBC	
	1. Caste certificate 2. Caste validity certificate 3 Non creamy layer certificate @ valid up to 31st March 2027	1 Photocopy

Important Instructions

- Bring **all original documents** along with the required number of **self-attested photocopies**.
- Admission is **provisional** and subject to verification of documents and approval of the competent authorities.
- Candidates failing to produce the required documents at the time of admission may forfeit their claim for admission.
- **In addition to above the candidate need to fill pre-admission registration form online on www.admission.samarth.edu.in (will be notified shortly)**



STAMP PAPER of Rs. 100 Notarized

Minority AFFIDAVIT

I Mr./Ms. _____ Son/Daughter of

Mr. _____ Address _____

_____ seek admission

Under the South Indian Linguistic Minority category to Master of Management Studies (MMS) First Year in SIES College of Management Studies, Nerul Navi Mumbai-400706 for the year 2026-2028 and do hereby state and declare on solemn affirmation as under.

1) I say my mother tongue is _____

2) I say that whatever stated above is true and correct and if any case any of my statements is proved false I agree to the cancelled of my admission

Solemnly affirmed at _____ on this date:

Signature
(Name of Student)

STAMP PAPER of Rs. 100 Notarized

GAP CERTIFICATE

AFFIDAVIT

I, _____(Full Name), age____ years, Indian inhabitant, residing at _____(address),

do hereby state and declare on solemn affirmation as under:

I say that I have Passed _____. Exam from _____(College, University) in _____(Month), (year), since then I did not enroll my name in any college / Institute / University and / or elsewhere as a regular student during my gap due to _____(give reason).

I say that now I wish to continue my further studies at SIES College of Management Studies, Nerul for Master of Management Studies (MMS) Course for the academic year 2026-2027.

I understand that my candidature / performance is liable for cancellation in case the above information is found to be incorrect.

I say that I am executing this affidavit to produce the same before the concerned University / College authority to prove my gap period in Education and enable them to condone the gap period and give me Admission in their College /university so that I continue my further studies. What is stated above is true and correct to the best of my knowledge and belief.

SOLEMNLY AFFIRMED AT MUMBAI.

Signature of applicant

This _____th Day of _____(month), (Year)
Deponent.

Explained & identified by
Signature of

SIES COLLEGE OF MANAGEMENT STUDIES
SRI CHANDRASEKARENDRA SARASWATI VIDYAPURAM,
PLOT-1E, SECTOR-V, NERUL, NAVI MUMBAI-400706



Date: / /2026

MEDICAL /PHYSICAL FITNESS CERTIFICATE
FOR ADMISSION TO MMS /MCA COURSE-
(Academic Year 2026-27)

I, Dr. _____, after careful personal examination of
the case, do hereby certify that Shri/Kum. _____,
whose signature appears below, has been found to be physically fit to pursue Postgraduate
Professional Education.

Candidate's Signature: _____

Date: _____

Place: _____

Signature of Doctor: _____

Name of Doctor: _____

Registration No.: _____

Official Seal: